

Minutes of Montgomery Town Council meeting held on Thursday 27<sup>th</sup> June 2019 at 7.15 pm in Montgomery Town Hall, Broad Street, Montgomery.

**Present:** Cllr H Andrew (Town Mayor) Cllr J Kibble (Deputy Town Mayor)

Councillors: M Mills, D Jones, Cerys Thomas, C Weston, W Beaven, D Jaunzens, O Lewis

Katrina Collins introduced herself as the new contact for Plastic Free, Jenn Visser will still be involved with administration.

#### **MINUTE 27 – APOLOGIES**

Cllr L Weaver - Holiday

#### **MINUTE 28 – DECLARATIONS OF INTEREST**

None

#### **MINUTE 29 – MAYORS ANNOUNCEMENTS**

Cllr Andrew reminded those present that a tea party for charity would take place on July 13<sup>th</sup>, at his home.

#### **MINUTE 30 – MINUTES OF THE LAST MEETING**

Resolved to approve the minutes of 25<sup>th</sup> May 2019 which were signed by the Chairman.

#### **MINUTE 31 – MATTERS ARISING**

1. Town Clerk will arrange a meeting for the Clos Tan y Mur Fund. Cllr Weston had checked on the Charity Commission website and advised that details had not been updated.
2. Abermule Community had launched a legal challenge regarding the proposed recycling site in the area.
3. A group of parents had organized a walking bus to school and should be commended on their actions.
4. It was suggested to view various policies on One Voice Wales site suitable for a council of Montgomery's size.
5. Minutes of each meeting will be made available to Councillors to allow for any comments.

#### **MINUTE 32 – PLANNING APPLICATIONS**

No Applications

#### **MINUTE 33 – REPORT FROM COUNTY COUNCILLOR**

- Cllr Hayes sent his apologies

#### **MINUTE 34 – HIGHWAYS**

1. Hedge by the Tan y Mur needs trimming – PCC
2. Cllr Kibble advised that Wildlife Trust were visiting Whitegate Pool next week
3. Cllr Weston advised that there was a considerable amount of pot holes on Castle Hill Road towards Llandyssil.

#### **MINUTE 35 – TOWN HALL**

1. Cllr Mills advised there was still some snagging to do.
2. There will be a large mat by the back door.
3. Awaiting final figures from builder.
4. Cleaning the building had been arranged for Friday. Cllr Mills asked that the upper and lower floor along with toilets be cleaned on Wednesday following the auction and again on Thursday following the market.
5. Cllr Mills made a proposal that hire charges for the Town Hall be increased to £15 per hour, per floor for non-affiliated hirers, this would include the kitchen, bar would be charged separately by negotiation with licensee.  
Residents of Montgomery could become affiliated at a cost of £30 per annum this would reduce the cost of hire to £11 per hour, per floor.  
If local groups wanted to hire the hall for a function it would be a day rate of £250 from 08.00 – 12.00 midnight. Any hours after midnight would be charged at £30 per hour finish time 2.00 am.  
Weddings would be charged at £500 per day 08.00 – 12.00 midnight then £30 per hour finish 2.00am.  
Hirers wishing to set up the day before a function and clear up following the function would be asked to pay a daily rate.  
Coffee mornings would remain the same.
6. Cllr Mills proposed that Market rents would be charged at £10 for a 6 ft table and £5 per six foot thereafter. A prolonged discussion regarding this took place with various other suggestions on the table.  
Cllr Jaunzens made an amendment to the proposal of £7 per foot and £7 for every 6 ft after. The amendment was voted on 2 agreed 6 against  
Councillors then voted on Cllr Mills proposal 4 Agreed 4 Against. Chairman's casting vote was for the proposal.  
**Cllr Jones left the meeting**
7. Cllr Jones had sent in several invoices dating from April-June for moving tables and chairs for the Thursday market amounting to £123.42 including VAT. Councillors considered the claim and agreed that any work undertaken by the council as a body had been carried out on a voluntary basis, all Councillors had undertaken many tasks during the refurbishment to assist with the smooth running of the hall and the market, therefore the invoices would not be considered for payment.
8. Cllr Jones had received the gazebo he ordered at the May meeting, which after two days of use was deemed unfit for purpose. Town Clerk was asked to return the item and obtain a refund. Town Clerk had been in touch with the supplier and they had requested photos of the problem, these will be sent to the supplier.

#### **MINUTE 36 – TOURISM**

1. Cllr Kibble advised that open gardens had been very successful.
2. What's On leaflet is ready for distribution
3. Costings are underway for erecting the Plaque

#### **MINUTE 37 – DESTINATION MONTGOMERY**

- DM Officer had arranged for nine more stalls for the market re-launch on 4<sup>th</sup> July.
- A Montgomery Market shopping bag was being produced for sale at £2 each.
- Advertising banners had been purchased to hang outside the Town Hall on market day.

#### **MINUTE 38 – CODE OF CONDUCT**

Town Clerk reminded Councillors of their duties within the code, recently a number of issues had been noted that were not in individual Councillors remit.

### MINUTE 39 – WEBSITE

1. Adam Cusack gave a presentation for handing over static and dynamic content for the website, this information needs to be available should there be an occasion when Mr. Cusack is not (due to an accident) etc. This content is encrypted and will be held in a safe secure place. Government cloud back up and hard drives will be costed for July meeting.
2. Following a SLCC conference Town Clerk had contacted Zurich Insurance to enquire if any further insurance was required in the event of cyber- attacks, they assured that this was covered under the present policy.

### MINUTE 40 – MONTGOMERY CASTLE

1. Cllr Kibble advised that Mr. Carr from PCC was checking footpaths on Montgomery Castle grounds and would give a report on their condition.
2. Further updates will follow from the meeting between Town Council, Powis Estates and Cadw regarding the paths and council look forward to a continued partnership.
3. Cllr Thomas was disappointed Castle times had been reduced.

### MINUTE 41 - ALLOTMENTS

- Town Clerk advised she had arranged a meeting with allotment holders, she had visited Tan y Mur allotments and some plots were quite dilapidated.
- It was reported that a fence at Church Bank allotment needed attention the present fence is completely covered by hedges/trees.
- Gate post at Church Bank also needs attention a quote will be obtained for both the fence and the gate.

### MINUTE 42 – FINANCE

BACS	Salary	738.68
	R Bunner – Town Hall	19.42
	Gaskells – Waste	103.04
	Stannah – Stairlift	181.94
	G Smith – Exp	146.24
	G Smith – Exp	129.99
	HMRC – Tax & NI	62.35
	Zurich Insurance	1265.17
	Davies Roberts & Bowen – Town Hall	38,110.54
	Hafren Cleaning Services – Town Hall	432.00
	Picaw – Alarms	822.29
	Dragon Hotel – Room Hire	35.00
	Dragon Hotel – Cleaning	30.00
	JDH Business Services- Internal Audit	477.36
	Matt Hamer – Playground Fence	900.00
Cheque 34	J Kibble – Advert	25.00
Direct Debit	PWLB – Loan Town Hall	6277.82
	Positive Energy – Electric Town Hall	59.90
	<b>Destination Montgomery</b>	
BACS	Salary	744.70

	HMRC - NI	7.53
	S Gilder Exp	182.52
	Consultancy	330.71
	Craven Design	57.60

RESOLVED to accept the above invoices for payment.

Copies of the accounts had been provided to all Councillors and it was RESOLVED to accept the report and accounts from the Internal Auditor.

Annual Audit form was considered and it was RESOLVED that Annual Return would be signed.

**MINUTE 43 – CORRESPONDENCE**

Correspondence was noted

**MINUTE 44 – REPORTS FROM EXTERNAL BODIES**

As it was 11.15 pm these reports will be heard at July meeting

**MINUTE 45 - COMMUNICATION FROM THIS MEETING**

As above

**MINUTE 46 – ITEMS FOR NEXT AGENDA**

No items at this time